



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

2. Applicants must be willing to be assigned to schools located in far-flung areas.

3. Interested and qualified applicants should signify their interest in writing and submit the following documents following the arrangement specified in DepEd Order No. 42, s. 2007 for Secondary School Principal.
 - a. Letter of Intent addressed to the Schools Division Superintendent
 - b. Personal Data Sheet with Picture
 - c. Performance Rating (3 Consecutive Years)
 - d. Experience (Service Record or Certificate of Employment)
 - e. Outstanding Accomplishment (if any)
 1. Outstanding Employee Awards
 2. Innovations
 3. Research
 4. Publication
 5. Consultant/Resource Speakership in Trainings and Seminars

 - For innovations, researches and publication, scanned/printed copy of front page of program/project, research paper, article/book will be honored. However, approved hard copy of the whole document with the corresponding certificate, program, travel order, memorandum and other pertinent documents must be presented during the open ranking.

- f. Education and Training
 1. Latest Transcript of Records
 2. Certificates of Trainings attended

- g. Certificate of Eligibility

DEPEDQUEZON-TM-SDS-04-009-003



"Creating Possibilities, Inspiring Innovations"

Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321
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Website: www.depedquezon.com.ph





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4. Submit on or before September 24, 2021 (Friday) at the Records Section, Schools Division Office, Brgy. Talipan, Pagbilao, Quezon or at the following sub-offices:
- Real Sub-Office, Real CES, Real, Quezon
 - Catanauan Sub-Office, Catanauan CES, Catanauan, Quezon
 - Gumaca Sub-Office, Gumaca NHS, Gumaca, Quezon
5. Posting and immediate dissemination of this Memorandum is desired.

ELIAS A. ALICAYA, JR., EdD
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

asds/09/09/2021

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